DocAccess

DOCUMENT ACCESSIBILITY FOR SCHOOL DISTRICTS

Your mission is to educate and support every student—but is your website and digital content accessible to all? Across the country, districts in states like **California, Colorado, and Florida** are experiencing increased enforcement from the Office for Civil Rights (OCR), with growing numbers of schools facing audits and complaints due to inaccessible documents and online resources. From IEP forms to classroom handouts, accessibility isn't just a best practice—it's a legal and ethical responsibility.

What is document accessibility?

Document accessibility means making sure all your digital files—like PDFs, forms, and handouts—can be used by every student, parent, and community member, including people with disabilities.

This includes things like:
- Compatibility with screen readers
- Proper tagging for structure and reading order
- Alt text for images
- Keyboard navigation

If someone can't access an IEP form, or complete a registration packet because it's not accessible, it's not just inconvenient—it's a civil rights issue.

Key Risk Areas

Many districts unknowingly keep inaccessible documents on their websites or shared drives. Common risk zones include:

- IEP and 504 documents
- Enrollment and registration forms
- School board agendas and minutes
- Classroom materials and handouts
- Archived documents that are still publicly accessible

What you Should Do Now

- Audit your website and digital file library to identify inaccessible content
- Remediate priority documents—especially anything public-facing or related to student services
- Train staff on how to create accessible content moving forward
- Adopt a policy that makes accessibility part of your ongoing workflow
- Consider a partner to help manage compliance and protect your district

That is where DocAccess steps in...

DocAccess simplifies PDF accessibility by automating the process, eliminating unnecessary complexity:

- Converts PDFs into fully accessible formats that are friendly for screen readers
- Adds search, translation, and document navigation features
- Works with one simple code install — no tech background needed

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